

19. MEMBERS GUEST

- (i) Club members may invite guests to the clubhouse and the golf course for half the prevailing visitors green fee.
- (ii) The member must remain with the guest at all times and is responsible for their behaviour.
- (iii) No person as a guest may use the golf course more than 6 times *in a Club Competition* per calendar year.

CALOUNDRA GOLF CLUB – CLUB BY-LAWS

1. BY-LAWS

- (i) The Management Committee of Caloundra Golf Club Inc., may make, for the better management of the Golf Club, by-laws or codes of conduct as set out in Club Rule 21.
- (ii) The Management Committee may from time to time revoke or alter such by-laws or codes of conduct.
- (iii) All by-laws and codes of conduct must be consistent with the Rules of the Club and with the law.
- (iv) Members may, at general meeting, revoke or alter any or all of these by-laws or codes of conduct.

2. ENTRANCE, MEMBERSHIP & GREEN FEES.

All fees relating to membership competition and social play shall be set by the Management Committee in terms of Club Rule 14.

3. CLUB OPENING & CLOSING TIMES

- (i) The Club will be open for business within those hours and on those days permitted by the Liquor Act 1992 (as amended).
- (ii) Management Committee will decide the trading hours that are appropriate on a day to day basis and will display those hours within the Clubhouse.

4. PLAY ON THE COURSE.

- (i) For competition fields of eighty (80) or less players, one tee only must be used.
- (ii) On competition days but before play has commenced, it will be the responsibility of the relative Captain/Match committee to decide if the course is fit for play and under what conditions such play will be conducted. It would be appropriate to seek advice from the Course Superintendent in extreme conditions.
- (iii) Once play has commenced, any decision to postpone or abandon play will rest with the Captain/Match Committee who shall proceed in terms of the Rules of Golf, Rule 33.2 (d).
- (iv) On non-competition days, the decision to allow play on the course and the conditions under which such play will proceed, will lie with the Greens Director/Committee.

- (v) Should control of play be in the hands of a special tournament Director/Committee appointed for the purpose of directing an event (eg. Pro-Am, City Open etc.) that Director/Committee will act as the decision maker in terms of this by-law.
- (vi) In practice or social rounds no more than two (2) balls shall be played.

5. IN THE CLUBHOUSE.

The attention of members is particularly drawn to the following rules with the request that they be strictly observed, at all times, to comply with the provisions of the Liquor Act and to maintain order and dignity within the Club.

These by-laws apply equally to members and visitors. Members must ensure that their guests observe all rules of the Club.

- (i) The Secretary/Manager or, in his/her absence, the senior member of the staff on duty shall be primarily responsible for the house management of the Club and any action taken to maintain good order and conduct of members, shall not be questioned by any individual member.
- (ii) A member who brings a guest to the Club must remain with that guest while in the Club and be responsible for their behaviour.

6. MOTORISED/ELECTRIC GOLF CARTS

- (i) The use of motorised/electric golf carts is approved by the Club but subject to conditions as set down by the Management Committee from time to time.
- (ii) Golf cart owners must display a set of basic rules of conduct in a prominent position in their carts and operators must obey these rules at all times. A copy of these rules are available from the Administration Office.
- (iii) A motorised/electric golf cart shall not be driven by, or be under the control of, a person under the age of sixteen years while on Golf Club property.
- (iv) Golf carts must carry no more than two persons at any one time unless specially constructed for the purpose of carrying further passengers.
- (v) The Management Committee or the relative Captain reserves the right to order from the course any player observed wantonly disregarding these by-laws relating to golf carts.

- (vii) The Secretary/Manager will attend to the complaint if it be a minor matter but if it be considered serious, the complaint should be referred to the relative Club officer as per Rule 10.
- (viii) Any decision to reprimand or otherwise discipline the Secretary/Manager will be made by the Management Committee.

16. BAR, CATERING & RETAIL PRICES GENERALLY

- (i) The basis for fixing liquor prices is the Clubs Queensland recommended retail price list.
- (ii) The responsibility for setting prices shall rest in the Management Committee taking advice from the Club Treasurer and Secretary/Manager.
- (iii) All catering and other retail prices will be set by the Secretary/Manager under advice to the Management Committee.

17. RECIPROCAL CLUBS

- (i) Under a general agreement, all Golf Clubs within the Sunshine Coast and Wide Bay Burnett District are part reciprocal with each other.
- (ii) Responsibility for negotiating and setting reciprocal arrangements with clubs other than within this district rest with the Management Committee in terms of club Rule 3.22 (Powers).

18. ADVERTISING

- (i) All advertising inside and outside the Clubhouse, whether of a temporary or permanent nature, including the golf course, shall be erected at the discretion of the Secretary/Manager.
- (ii) All advertising and promotional material so displayed must be tasteful and not offensive either in character or wording.
- (iii) Any advertising material supplied shall remain the responsibility of the promoter/owner and the Golf Club will not be held responsible for any damage or loss whether wilful or otherwise.
- (iv) All advertising erected on or around the golf course for a specific event must be removed within five (5) days of the completion of such event.

- (ii) Groups conducting such days may raise funds by way of sponsorships, personal donations, raffles and the like.
- (iii) The Golf Club or the charity or the charitable Services Club will collect all competition/entry fees at a rate agreed between the Services Club and the Golf Club, with the Golf Club retaining/ being paid 35% of the fees so collected (with a minimum of \$7.00 per player).
- (iv) Payment to the Club Professional for starting the field will be the Golf Clubs responsibility and will be at the rate agreed between the two parties in terms of an existing contract between them.
- (v) The Service Club must receive from Administration, guidelines for conducting these events.
- (vi) A maximum of six (6) Sundays per annum be allocated to Service Clubs, charities or like organisations for them to conduct golf days with first preference to charity orientated organisations.

15. STAFF

- (i) The Secretary/Manager will be directly responsible to the Management Committee in terms of relative job description.
- (ii) All bar staff, catering staff, cleaners and staff whose jobs do not relate to golf course maintenance are responsible to the Secretary Manager.
- (iii) Employment or dismissal of part time or casual bar, catering or cleaning staff is the responsibility of the Secretary/Manager. Dismissal of permanent staff employed in these categories should first be referred to the President and or the Management Committee.
- (iv) The Course Superintendent will generally report to the Secretary/ Manager but on matters concerning the course or machinery the line of reporting will be through the Greens Director.
- (v) The course staff will report to the Course Superintendent who, in matters of employment or dismissal, will first seek confirmation and agreement of the Secretary/Manager and the Greens Director.
- (vi) No employee of the Club should be reprimanded, abused or threatened by any member, visitor or user of Club facilities whether orally or in writing. Any complaint with regard to the performance, attitude or action of any staff member should be tendered in writing, together with full explanation of the circumstances, to the Secretary/Manager within twenty four (24) hours of such incident.

- (vi) Operators must at all times obey any signs or instructions denoting prohibited, parking, driving or marshalling areas.
- (vii) Any motorised/electric golf cart must be approved by the Management Committee for use on the golf course and the buggy owner must also pay a levy.
- (viii) Visitors golf carts shall be subject to the same rules and conditions as are members carts. In the absence of the Greens Director and either the Mens or Ladies Captain, any decision to exclude a visiting golfer's cart from the course should be taken by a member of the Management Committee who should as soon as possible thereafter report the circumstances and the action taken to one of the abovementioned.
- (ix) Players using ride on carts are generally ineligible to win Club championship events but may play in and win any event of the day run in conjunction with such championship event.
- (x) An exception may be made in the case of a player affected by a disability which makes it necessary for the player to use automotive locomotion.

It will be necessary for the player seeking the exception to produce the following:

- (a) A certificate or letter from a qualified medical practitioner specifying:
 - (i) the disability by which the player is affected.
 - (ii) the medical practitioner's opinion that the disability necessitates the player requiring the use of automotive locomotion in order to participate in the competition.
- (b) In the case of a permanent disability the Club must satisfy itself that the player does not participate in any games of golf except with the assistance of automotive locomotion.
- (c) In the case of a temporary disability, the Club must satisfy itself that the player does not presently participate in any games of golf except with the assistance of automotive locomotion. The Club should also ascertain, by way of a letter from a medical practitioner in need, the likely duration of the player's disability and the period for which permission to use automotive locomotion is required.

The decision to grant or deny permission to use automotive locomotion as above will be taken by the Club's Match Committee and is final.

By-law (x) above is in line with a policy adopted by the Queensland Golf Union effective as from 1 August 1998.

7. HANDICAPS

- (i) The maximum handicap for a male member or visitor shall be 27 and for a female member or visitor 45 unless stipulated by Match Committees under conditions of play.
- (ii) The Management Committee may from time to time approve the alteration of a member's handicap if in its absolute discretion and having regard to all of the circumstances including the member's results in any form of competition, it considers that the change is warranted under the handicap system which the Club follows. The member shall have no right to make any representation to the handicapper or to the Management Committee in relation to any proposed alteration of the members handicap.

8. HANDICAP VERIFICATION.

All competition players must be financial members of recognised Golf Clubs and must produce proof of current A.G.U. or W.G.A. handicaps.

9. JUNIOR MEMBERS/CADETS

- (i) Junior Members (as defined in Rule 5 of the Club Rules) are permitted to play in all major Club competitions including Club championships.
- (ii) If playing in a Club competition, junior members must be accompanied by not less than two ordinary members and must have their cards marked by an ordinary member. It is permissible for a junior member to play in a group with other juniors if the round is being played solely for the purpose of completing a card for handicapping purposes
- (iii) The rights and privileges of cadet members are defined in Club rule 5.
- (iv) Children, whilst in the clubhouse, must be under strict parental control. Children of school age must wear shoes.
- (v) Junior members under the age of eighteen (18) years are not allowed to sit at the bar, nor to consume alcoholic drinks.

10. DRESS RELATING TO CLUBHOUSE AND COURSE.

Dress for members and visitors either in the Clubhouse or on the Course shall be as follows:-

Male Members & Visitors

Shirt with collar. Tailored trousers or shorts lower than mid thigh length, shirts tucked in and a belt to be worn. Long hose or short sport socks (worn above the ankle bone) with acceptable footwear. In the Clubhouse

enclosed footwear, without socks is permissible (sandals and thongs are unacceptable).

Lady Members and Visitors.

Blouse, dress, skirt, slacks, culottes, divided skirts and shorts lower than mid thigh length. Acceptable footwear. Singlet tops and halter neck tops are not permitted.

NOTE: BEACHWEAR OF ANY KIND AND THINGS ARE UNACCEPTABLE.

The Club Secretary/Manager, or in his/her absence, the senior member of the staff on duty is authorized to ask any person to leave should the persons dress not conform to the dress standards.

11. RAFFLES/DONATIONS.

Other than Club sponsored raffles no canvassing for donations or selling of raffle tickets shall be permitted in or about the clubhouse or course without written permission of the Manager acting on behalf of the Management Committee.

12. CASHING OF CHEQUES

Cheques must not be cashed by Club staff other than members personal cheques and then only with a limit of \$50 (fifty dollars). Social members cheques may only be cashed if prior arrangements have been made with administration.

13. FIELDS & TROPHIES

- (i) Minimum field sizes, divisions, the allocation of trophies and methods of settling tied events are as set out in the Club's fixture book.
- (ii) No visiting player can win a sponsored or donated trophy in an individual Club event. Should a visitor or member's guest bring in a winning card, a Club trophy will be substituted and the sponsored trophy will be awarded to the leading Club player. A similar procedure will apply should two visitors, playing as a pair, present the winning card in a fourball or foursome event. Should a visiting player and a member win a sponsored fourball/foursome event, they will each receive the sponsored trophy.
- (iii) The Resident Professional, Assistant Professional and Trainee Professional are eligible to win trophies donated for handicap competition except for Club Championships and Perpetual trophies - these exceptions being reserved for competition between Club members.

14. CHARITY DAYS

- (i) Charity days conducted by either the Golf Club or a recognised Service Club are deemed to be fundraising days.