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CALOUNDRA GOLF CLUB INCORPORATED

CLUB RULES

1. NAME AND COLOURS

1.1 The incorporated association (under the provisions of the Associations Incorporation Act 1981, as amended) shall be named the "Caloundra Golf Club Incorporated", herein after call the "Club".

1.2 The Club colours shall be sky blue and gold.

2. OBJECTS

The objects of the Club shall be:

2.1 To provide and maintain facilities for its members to play golf;

2.2 To regulate golf played at the Caloundra Golf course;

2.3 To provide and maintain amenities and facilities for the Club members and guests to enjoy;

2.4 To acquire and dispose of property and other assets to further the objects;

2.5 To do any act or thing conducive or incidental to the objects.

3. POWERS

To further the Club's objects, the powers of the Club are:

3.1 To subscribe to or co-operate with Clubs (incorporated or not) with similar objects provided that club's objects are not inconsistent with these Rules concerning the use of Club property and income.

3.2 To buy, sell, lease or deal in any goods or property or rights and privileges. In all such cases the Club shall be governed by the applicable governing laws.

3.3 To deal with governments and authorities that may assist the Club pursue its objects and utilise its powers.

3.4 To obtain from or do anything with governments and authorities that may assist the Club.

- 3.5 To appoint and employ and where necessary remove, suspend or discipline staff and personnel in terms allowed by workplace awards or agreements.
- 3.6 To pay for the provision of services to the Club.
- 3.7 To develop and improve the Club facilities.
- 3.8 To deal with and where appropriate invest Club monies.
- 3.9 To acquire and hold shares, debentures and other securities in publicly listed companies.
- 3.10 To lend money and give credit, to guarantee and give guarantees or indemnities to pay money or to perform contracts.
- 3.11 To borrow money upon usual commercial terms and in doing so where appropriate to offer Club property as security for monies borrowed.
- 3.12 To mortgage Club property.
- 3.13 To pay off Club loans and to redeem Club investments.
- 3.14 To deal in transferable and negotiable instruments.
- 3.15 To deal with all Club property as permitted by law.
- 3.16 Unless prohibited by law or these Rules, to accept gifts to the Club.
- 3.17 To conduct fund raising as permitted by law for betterment of the Club.
- 3.18 To print material to promote the Club.
- 3.19 To join with and amalgamate with Clubs with similar objects that may improve the Club. In doing so the Club may merge its assets with and take on property and liabilities of any amalgamated club.
- 3.20 To make donations for charitable and community purposes.
- 3.21 To do anything incidental and conducive to the objects of the Club and to better exercise its powers.
- 3.22 Negotiate from time to time with golf clubs to obtain reciprocal rights for members.

NOTES:

NOTES:

4. CLASSES OF MEMBERSHIP

4.1 The Club shall have the following classes of membership:

- i. Ordinary
- ii. Life
- iii. Honorary Life
- iv. Provisional Ordinary
- v. Honorary
- vii. Temporary
- viii. Cadet
- ix. Junior
- x. Intermediate
- xi. Social

4.2 The Management Committee may at any time limit the number of members in any class.

5. MEMBERSHIP

5.1.1 Membership may only be offered to people who in the opinion of the Management Committee are of good character and whose membership is compatible with existing members.

5.1.2 A Club member who is an employee of the Club:

- (a) is prohibited from holding office on any Club Committee;
- (b) shall not vote at Club meetings.

5.2 Ordinary Member

5.2.1 Any eligible person may apply for and be elected to be an Ordinary Member of the Club.

5.2.2 An Ordinary member is eligible and entitled to:

- (a) vote at general meetings of the Club;
- (b) hold office on any Club committee;
- (c) take part in the management of the Club;
- (d) all privileges arising from membership in the Club.

5.3 Life Member

5.3.1 This Class shall be limited to Life Members of the Club at the date of incorporation of the Club.

5.3.2 Life members shall have the same entitlements as Ordinary Members.

5.3.3 Life Members shall be exempt from membership fees and levies imposed on Ordinary Members.

5.3.4. A Life Member shall, with the same rights and entitlements as set out in this sub-rule 5, be entitled to be a Life Member of any club or association formed to play any sport or game on the Club's property.

5.4 Honorary Life Member

5.4.1 The Management Committee may recommend to a general meeting, members it considers deserving of being recognised as Honorary Life Members.

5.4.2. The members in general meeting may adopt or refuse the recommendation of the Management Committee for a member to be an Honorary Life Member.

5.4.3 An Honorary Life Member shall be entitled to the same privileges, and subject to the same rules and requirements as a Life Member except that the person shall pay competition fees and levies imposed by the Club.

5.5 Provisional Member

5.5.1 When no vacancies exist for Ordinary Members, the Management Committee may grant an applicant for membership Provisional Membership.

5.5.2 A Provisional Member shall be entitled to the same privileges as an Ordinary Member except that:

- (a) A Provisional Member may not vote at Club meetings;
- (b) A Provisional Member's use of the golf course and clubhouse and facilities may be restricted by the Management Committee.

5.5.3 A Provisional Member shall pay the fees and levies imposed by the Management Committee or a General Meeting.

5.6 Honorary Member

5.6.1 The Management Committee may grant Honorary Membership without payment of fees for periods not exceeding 30 days.

5.6.2 An Honorary Member may be:

- (a) a visitor who resides more than 40 kilometres from the Club;
- (b) a member of other golf clubs which have reciprocal arrangements with the Club, and their guests (a limit of 2 guests per honorary member shall apply);
- (c) applicants for Ordinary Membership of the Club;
- (d) members and officials of other clubs' visiting teams taking part in Club competitions and social functions;

DICTIONARY

Words, term of abbreviation

Meaning

AGM

Annual General Meeting

ASGM

Appeal to Special General Meeting under Rule 10

fees

membership fees

green fees

fees paid to play golf on and use the course

levies

special levies raised by the Club or an Association or body to which it is affiliated or of which it is a member

MCM

Management Committee Meeting

Manager

The Secretary appointed by the Management Committee for the purposes of the Associations Incorporation Act 1981 as amended

office

the administration offices in the Club house

SGM

Special General Meeting

In this document singular shall include the plural and vice versa.

31. DISTRIBUTION OF SURPLUS ASSETS ON WINDING UP

31.1 If the Club is wound up in accordance with the provisions of the Associations Incorporation Act 1981 as amended and, after payment of all its debts and liabilities, there is any property whatsoever, the same shall not be paid to or distributed among the members of the Club, but shall be transferred to some other institution or institutions having similar objects of the Club, and which shall prohibit the distribution of its or their income and property among its or their members to an extent at least as great as is imposed on the Club under and by virtue of Rule 28, such institution or institutions to be determined by the members of the Club.

- (e) visiting distinguished persons who the Club wishes to honour by granting Honorary Membership;
- (f) any visitor playing golf on the golf course who has paid green fees.

5.6.3 Members of the Management Committee or the Secretary shall have the power to refuse an Honorary Member entry and access to the clubhouse and golf course.

5.6.4 No Honorary Membership shall be granted unless the Management Committee is satisfied that the applicant falls into one of the above categories.

5.6.5 The Secretary shall record on the Honorary Members Register the full name, address and if applicable the reciprocal club details of every Honorary Member.

5.6.6 Every Honorary Member shall be given an Honorary Member's Card which will clearly set out the entry number, issue date and expiry date.

5.6.7 Honorary Members Cards must be produced upon a request made by Club employees or by members of the Management Committee.

5.6.8 An Honorary Member's rights shall be limited as required by law.

5.7 Temporary Member

5.7.1 A member of another golf club residing permanently more than 100 kilometres from the Caloundra Golf Club House may be granted Temporary Membership for a period not exceeding three months in any year.

5.7.2 A Temporary Member shall be given a Temporary Membership Card.

5.7.3 No Temporary Membership Card shall be issued to a Temporary Member until the prescribed fee has been paid.

5.7.4 Use of the clubhouse and the golf course by a Temporary Member shall be subject to the rules and restrictions imposed by the Management Committee from time to time.

5.7.5 Temporary Members will not be entitled to hold office on any Committee or vote at any Club meeting.

5.7.6 A Temporary Member will not be entitled to enjoy any reciprocal rights as may be arranged by the Club.

5.8 Cadet Member

- 5.8.1 The Management Committee may grant Cadet Membership to an applicant.
- 5.8.2 A Cadet Member must be a child between the age of 8 and 14 years.
- 5.8.3 A child may hold Cadet Membership for a maximum of 2 years only.
- 5.8.4 On expiry of Cadet Membership, a child may apply to become a Junior Member.
- 5.8.5 The rights of a Cadet Member shall be restricted to attending golf clinics arranged by the Junior Co-ordinator or such rights that the Management Committee may allow from time to time.

5.9 Junior Membership

- 5.9.1 On receiving an application for Club membership from persons aged 10 to 18 years of age, they may be granted Junior Membership only.
- 5.9.2 Junior membership shall cease immediately a Junior Member turns 18 years of age.
- 5.9.3 On turning 18, a Junior member shall upon application and at the discretion of the Management Committee immediately transfer to another class of membership.
- 5.9.4 A Junior Member shall be entitled to use the course subject to the rules and restrictions imposed by the Management Committee.
- 5.9.5 A Junior Member shall be permitted to use the clubhouse subject to the restrictions imposed by the Management Committee.
- 5.9.6 A Junior Member shall not be entitled to hold any office of the Club or vote at any Club meeting.

5.10 Intermediate Member

- 5.10.1 A person aged 18 but not 20 years may apply to be granted Intermediate Membership.
- 5.10.2 Intermediate Membership shall be an alternative to Ordinary Membership.
- 5.10.3 Intermediate Membership shall cease immediately an Intermediate Member turns 20 years of age.
- 5.10.4 An Intermediate Member shall be entitled to and subject to the same rights, privileges and rules imposed on a Junior Member.

- 28.4 Nothing in this rule shall prevent a payment or repayment being made to a member or employee of the Club for re-imbusement of out of pocket expenses, money lent, reasonable and proper charges for services rendered, goods hired by, or premises rented to the Club.

29. INDEMNITY OF OFFICERS

- 29.1 Every member of the Management Committees (and any sub-committees) and every employee or agent of the Club shall be indemnified by the Club for any costs, losses, expenses or damages sustained in carrying out their duties.
- 29.2 It shall be the duty of the Management Committee to pay out of Club funds all costs, losses, expenses and damages which any such member, employee or agent may incur or be liable to pay as a result of such person in good faith discharging the person's duties to the Club.
- 29.3 The amount to which an indemnity is given or arises shall immediately attach as a lien on Club property and have priority over all other claims.
- 29.4 No member of the Management Committee (and of any sub-committees) or other officer of the Club shall be liable for:
 - (a) the acts, receipts, neglects or defaults of any other officer of the Club;
 - (b) any loss or expense happening to the Club through the insufficiency or deficiency of title to any property acquired in accordance with the Rules;
 - (c) the insufficiency or deficiency in any security in which the Club invests;
 - (d) the loss or damage arising from bankruptcy, insolvency or tortious or dishonest act of any person with whom any money, security or effect has been deposited or invested;
 - (e) for any other loss, damage or misfortune whatever occurring in the carrying out of duties for the Club unless caused or contributed to by maliciously wilful or grossly negligent act of the person claiming relief under this indemnity.

30. DOCUMENTS

- 30.1 The Management Committee shall provide for the safe custody of books, documents, instruments of title, security documents, computer discs, tapes and records and intellectual property of the Club.

25. FINANCIAL YEAR

- 25.1 The financial year of the Club shall be 1 July until the ensuing 30 June.
- 25.2 As soon as possible after the end of the financial year the Treasurer shall prepare usual and full financial statements for the year immediately past.
- 25.3 By 14 July in each year, the Treasurer will cause the financial records and books of account to be audited by the Club auditor who shall prepare a report on them.

26. FINANCIAL STATEMENTS TO BE DISPLAYED

- 26.1 A full set of the audited financial statements of the Club, and the auditor's report, shall be open for inspection at the Secretary's office for a period of at least twenty eight (28) days prior to the AGM.
- 26.2 The Secretary shall make available to all club members a copy of the Annual Report, the Auditor's Report and the audited financial statements at least 28 days prior to the AGM. These reports shall be available for collection from the Secretary's Office during normal office hours or shall be posted to the member upon request.

27. AUDITOR

- 27.1 The auditor who must be appointed at the AGM must not be a member of any Committee. The current Auditor to be retained provided their performance and cost are acceptable to Management Committee. Otherwise the Management Committee to ensure replacement from expressions of interest sought by them or following a notice of motion to the AGM from members.
- 27.2 The auditor will audit the books at least annually.
- 27.3 The Club shall make available to the auditor all books requested by the auditor.
- 27.4 The Management Committee shall appoint a qualified person to fill any casual vacancy in the role of auditor.

28. USE OF CLUB PROPERTY AND INCOME

- 28.1 The income and property of the Club shall only be used for promotion of the Club objects.
- 28.2 No portion of income or property shall be apportioned between any or all of the Club members.
- 28.3 Nothing in this sub-rule shall restrict a payment being made to a member or employee of the Club in good faith and in the ordinary course of business.

5.11 Social Member

- 5.11.1 A Social Member shall not be eligible to hold a position on the Management Committee or any sub-committee of the Club.
- 5.11.2 A Social Member shall not be entitled to vote at Club meetings.
- 5.11.3 A Social Member shall be required to pay membership fees as determined by the Management Committee.
- 5.11.4 A Social Member may use the clubhouse but shall pay normal visitor's green fees to use the course.

6. LEAVE OF ABSENCE

- 6.1 The Management Committee at its discretion may grant any member leave of absence for a period it considers reasonable.
- 6.2 Fees payable by a member granted leave of absence shall be determined by the Management Committee.
- 6.3 Any member holding leave of absence on 1 July in any year shall reapply for membership or if the member desires, apply to continue leave of absence.
- 6.4 The application for continued leave of absence shall give reasons why the leave should be continued and may be granted or refused by the Management Committee at its discretion.
- 6.5 All rights and privileges of a member shall be suspended during leave of absence.

7. RECORDING, NOMINATION AND ELECTION OF MEMBERS

7.1 Register of Members

- 7.1.1 The Secretary/Manager shall maintain a register of members ("the register").
- 7.1.2 The register shall set out the full name and address of each member and the date to which fees have been paid.

7.2 Application for Membership

- 7.2.1 Except in the case of an Honorary Life Member, the following shall apply.
- 7.2.2 Other than in the case of an application for a transfer to another class of membership by an existing member, all applicants for membership shall complete and submit a Nomination Form, signed by the applicant, the proposer and seconder.

- 7.2.3 No member may propose or second a nomination for membership unless the member:
- (a) Is a Life Member, Honorary Life Member or an Ordinary Member whose membership fee is fully paid;
 - (b) has been a Club Member for at least one year.
- 7.2.4 The applicant must lodge with the Secretary:
- (a) the completed nomination form;
 - (b) the entrance fee;
 - (c) the annual or pro rata membership fees; and
 - (d) any affiliation fee payable by the Club to a controlling golf association.
- 7.2.5 The Secretary shall issue a receipt to the applicant upon lodgement and enter the applicant's name, address and date of receipt of application in a Proposed Members Register to be maintained by the Secretary.
- 7.2.6 From the date of the receipt, the applicant shall be entitled to the normal privileges of the Club enjoyed by the class of membership to which the applicant has applied EXCEPT that the applicant shall NOT be permitted to play in monthly medal or Honour Board events.
- 7.2.7 All nominations shall be dealt with by the Management Committee in order of the date they were lodged.
- 7.2.8 All nominations shall be conspicuously displayed for at least 7 days in the clubhouse prior to being dealt with by the Management Committee.
- 7.2.9 Nominations may be withdrawn at any time before they are dealt with by the Management Committee. The withdrawal must be in writing. On receipt of a withdrawal, all fees paid shall be refunded.
- 7.2.10 Acceptance of a nomination for membership shall be determined by the Management Committee. A secret ballot may be used if a simple majority of the Management Committee present agree.
- 7.2.11 The details of all successful applicants shall be entered in the Member's Register and the applicant's proposer shall be notified of the date the applicant became a member.
- 7.2.12 Every unsuccessful applicant and that applicant's proposer shall be advised accordingly. No reason need be given for a refusal. An unsuccessful applicant shall have no right of appeal against the decision.

- 20.2 The Club shall not pay commissions or allowances to any persons arising from the sale of liquor.

21. BY-LAWS

- 21.1 The Management Committee may for the better management of the Club make, revoke or alter by-laws and codes of conduct from time to time.
- 21.2 All by-laws and codes of conduct must be consistent with these Rules and the law.
- 21.3 Members may revoke or alter any by-law or code of conduct at a general meeting.

22. ALTERATION TO RULES

- 22.1 So long as a proposed addition, deletion or alteration is not contrary to the law, the Rules of the Club may be changed at a general meeting by special resolution.
- 22.2 A proposed change shall not be valid until it has been submitted to, approved and registered by the Chief Executive of the Department of Consumer Affairs or such other Department responsible for the administration of incorporated associations.

23. COMMON SEAL

- 23.1 The Club shall maintain a Common Seal.
- 23.2 The Secretary shall keep the Common Seal in safe custody.
- 23.3 The Common Seal shall only be used by the authority of the Management Committee and every instrument to which the seal is affixed shall be signed by a member of the Management Committee and shall be countersigned by the Secretary or by a second member of the Management Committee or by some other person appointed by the Management Committee for the purpose.

24. FINANCIAL RECORDS

- 24.1 Payments of all accounts shall be made promptly and be ratified by the Management Committee.
- 24.2 All payments in excess of \$100.00 must be made by "Not Negotiable" cheque unless otherwise allowed by Law.
- 24.3 All cheques must be signed by any two jointly of the Treasurer, President, Vice-President or Secretary.

18.8 Casual Vacancies

18.8.1 Any vacancy casually occurring on the Management Committee or the Specific Sub Committees may be filled by the Management Committee. Every member filling a casual vacancy shall retain office only so long as the vacating member would have done.

18.9 Removal from Office

18.9.1 If a member of any of the Committees is:-

- (a) convicted of an indictable offence; or
- (b) does not attend scheduled Committee meetings without just reason for three consecutive meetings of that Committee;

the member's position shall become vacant unless the Management Committee determines that special circumstances exist.

18.10 Resignation from Office

18.10.1 Any resignation of a member of the Committees shall be in writing.

19. SECRETARY

19.1 General

19.1.1 The Management Committee shall appoint a Secretary as required by the Associations Incorporations Act 1981 as amended on terms and conditions and salary as decided by the Management Committee. The Secretary shall be deemed to be the Manager and shall discharge all duties and responsibilities of the Manager.

19.2 Duties of the Secretary

19.2.1 The Secretary shall, among other things:

- (a) maintain all minutes of Club general and Management Committees meetings;
- (b) make those minutes available for inspection by members;
- (c) verify accuracy of minutes, ensure the Chair of each meeting signs the minutes;
- (d) record a roll of attendance of meetings of the Committees;
- (e) maintain a record of all Club members including full names, addresses and phone numbers, date of election and date of last payment of membership fees;
- (f) act on the directions of the Management Committee;
- (g) maintain a record of all correspondence sent and received;
- (h) do those things which are required of the Secretary under these Rules.

20. SALE OF LIQUOR

20.1 The Club shall at all times obey all laws and rules and restrictions on its licence applying to the sale of liquor.

8. MEMBERS CHANGE OF ADDRESS

8.1.1 A member shall notify the Secretary, in writing, of a change of address.

8.2 Any notice sent by post to a member's last recorded address shall be considered received by that member.

9. RESIGNATION

9.1 A resignation of membership from the Club shall be in writing and shall be lodged with the Secretary.

9.2 Upon acceptance of resignation by the Management Committee, the member shall immediately forfeit all Club rights and privileges.

10. DISCIPLINARY POWERS

10.1.1 Discipline, in the form of:

- Reprimand
 - Suspension of membership
 - Termination of membership
 - Removal from office
 - Performance of a service for the Club in furtherance of its objects
 - Any combination of them;
- may be imposed upon a member in accordance with this Rule by a relevant authority being the Captains, the President (or their alternatives), Members of the Management Committee as is later provided, and a General Meeting.

10.1.2 Discipline may be so imposed should a relevant authority have the opinion that the member has;

- (a) Breached a Club Rule, By-Law or any Code of Conduct or a decision of the Management Committee;
- (b) Behaved, in a manner unbecoming of a member, or not in the best interests of the Club, or tends to or does bring the Club or the game of Golf into disrepute.

10.2 Complaints to be delivered in writing to Management Committee member or Secretary.

10.2.1 All disciplinary action shall be commenced with a written complaint hand delivered to either the Secretary, or any member of the Management Committee.

10.2.2 The written complaint shall contain full details of the relevant incident, including time and place, and if readily possible, the names of any witnesses to the incident. In this Rule, the person making the complaint shall be referred to as the "complainant", and the person who is the subject of the complaint shall be referred to as the "complainee".

- 10.2.3 A complaint not hand delivered as required in sub-rule 10.2.1 within five days of the occurrence of the relevant incident (or such further period as the Management Committee allows) shall not be acted upon.
- 10.3 Procedure on receipt of a complaint**
- 10.3.1 Immediately a complaint is received, it shall be referred to or be retained by the relevant authority to be dealt with as this Rule provides.
- 10.3.2. When the relevant incident occurred on the golf course, or pertains to the game or rules of golf, the relevant authority is the Mens Captain, or Ladies Captain as between a male and female complainee respectively.
- 10.3.3 If either Captain is not readily available or has a material personal interest in the relevant incident, the Vice-Captain shall act instead of the Captain as the relevant authority, and if the Vice-Captain is not readily available or has such a material personal interest, the President shall act instead as the relevant authority.
- 10.3.4 When the relevant incident occurs at a place other than the golf course proper, and does not pertain to the game or rules of golf, the President is the relevant authority. If not available, it shall be Vice President or a Captain in that order. Under no circumstances can a relevant authority conduct inquiries into the incident if that authority is seen to have a personal interest in the alleged incident.
- 10.3.5 (a) Immediately upon a complaint being referred/received, the relevant authority shall contact the complainant, the complainee and any witnesses nominated in the complaint. The relevant authority shall allow the complainee, and any witnesses nominated by the complainee, an opportunity to be heard, and may, prior to making a decision, allow the complainee a reasonable time to prepare as may be requested by the complainee, which time shall not exceed 72 hours.
- (b) The relevant authority shall not be obliged to offer a complainee that opportunity to prepare unless it is first requested by the complainee.
- (c) Should the relevant authority, upon request by the complainee, allow that opportunity to prepare, for the period of preparation allowed the relevant authority may impose an immediate suspension of membership, if in the opinion of the relevant authority, not to do so, because of the nature of the complaint, the Club or the game of Golf would seriously suffer, or be seriously brought into disrepute.
- 10.3.6 The relevant authority, after discharging the obligations set out in sub-rule 10.3.5, shall decide whether and what discipline shall be imposed, and
- 18.4.2 Where there is more than the required nominations for any office or more than the requisite number to comprise each of those Committees an election by ballot shall take place and a simple majority shall decide and the following procedure shall apply.
- 18.4.3 The Secretary shall produce a ballot paper listing the candidates in an order drawn by lot by the Secretary.
- 18.4.4 The ballot papers shall be available for collection from the Office of the Secretary no later than two (2) days after the close of nominations.
- 18.4.5 Members may, in writing, request a ballot paper be posted to them by the Secretary, and the Secretary shall forthwith post the paper to the member. Votes may be cast by post.
- 18.4.6 The Secretary shall record the names of all members who collect or request a ballot paper and shall check their eligibility to vote.
- 18.4.7 Completed ballot papers:
- (a) must be returned to the Secretary's Office not later than 4.00pm. two (2) days prior to the AGM.
- (b) shall be secured in the ballot box until voting ceases.
- 18.4.8 Immediately following the close of voting, the Secretary shall count the votes in the presence of two members appointed by the Management Committee to act as scrutineers.
- 18.5 Announcement of Election Results**
- 18.5.1 The results of elections shall be kept confidential until announced by the Secretary at the AGM.
- 18.6 Determination of Tied Elections**
- 18.6.1 In the event of a tied vote, a secret ballot shall be taken from those present at the AGM and entitled to vote.
- 18.6.2 The Chair shall declare elected, the member receiving the most votes in the secret ballot.
- 18.7 Unfilled Vacancies**
- 18.7.1 Any vacancy on the Management Committee or the Specific Sub Committees remaining unfilled after the AGM may be filled by the Management Committee.

18.1 Elections - General

18.1.1 Unless these Rules provide otherwise, positions on the Management and the Specific Sub-Committees shall be filled by elections in accordance with the following procedure. All members eligible to vote shall elect members of the Management Committee.

18.2 Nomination Procedure

18.2.1 Members desiring to hold a position must be nominated.

18.2.2 All nominations shall:

- (a) be in writing on the required form;
- (b) name the position for which nomination is sought;
- (c) be signed by the proposer and seconder; and
- (d) be signed by the nominee; and
- (e) be accompanied by a recent passport size photo of the nominee; and
- (f) contain,
 - (i) a brief resume' of the nominee's qualification for the position,
 - (ii) a summary of proposed policies and desired changes in the relevant area of responsibility.

18.2.3 Proposers and seconders to nominations must be Life members or Honorary Life members or Ordinary members of not less than (1) year's standing.

18.2.4 Nominations may be submitted to the Secretary at any time, but not later than 5.00 p.m. on the date which is fourteen (14) days prior to the AGM.

18.2.5 Any nomination not strictly complying with the above shall be invalid.

18.2.6 Copies of all nominations shall be posted by the Secretary on a Club notice board established for that purpose on the day of receipt and shall be available for inspection by members.

18.3 No Nominations

18.3.1 If there are no nominations for a position, nominations for that position may be accepted from the floor at the AGM and a secret ballot if necessary shall determine the position.

18.4 Elections - More than 1 Nomination

18.4.1 Should there be only one nomination for each position on the Committees referred to, the nominated member shall be declared duly elected to that position.

shall immediately cause a written notification of that decision to be sent to the complainant and the complaine, and shall also immediately place notification of that decision on a notice board in a conspicuous place in the club house for a period of 7 days.

10.3.7 The decision of the relevant authority shall take effect immediately the notice referred to in sub-rule 10.3.6 is sent, and the day that occurred, shall be referred to as "the date" in this Rule.

10.4 Appeal to Members of the Management Committee - "MCM"

10.4.1 Should any member, including the complainant or the complaine wish to appeal, that member may do so provided written notice of that appeal is hand delivered to the Secretary (or the person discharging the Secretary's duties should the Secretary be absent) within seven days of the date.

10.4.2 A member of the Management Committee shall be entitled to appeal, but in that event, shall be regarded as having a material personal interest.

10.4.3 Upon receipt of such an appeal, the Secretary (or the person discharging the Secretary's duties should the Secretary be absent) shall immediately convene a MCM which shall hear and determine the appeal.

10.4.4 Any member of the Management Committee who:

- (a) has a material personal interest in the matter to be dealt with by the MCM; or
- (b) was the relevant authority who initially dealt with the complaint; or
- (c) is to be a witness concerning the said matter, shall not sit on the MCM dealing with that matter.
- (d) Should, because of the operation of this sub-rule 10.4.4, the number of members of the Management Committee eligible to sit on the MCM fall below four, the remaining members of the Management Committee shall appoint sufficient substitutes from the ordinary members of the Club to bring the number up to four. No person having a material personal interest in the matter to be dealt with by the MCM shall be appointed as a substitute.

10.4.5 Not less than three days prior to the date on which the MCM is to occur, notice of it must be sent to the person who appealed, the complainant and the complaine.

10.4.6 The MCM shall hear the appeal, starting anew on the material which comes before it, and may hear from the relevant authority who dealt with the matter at first instance.

- 10.4.7 At the MCM, the person who appealed, the complainee, the complainant and any of their witnesses shall be given an opportunity to be heard, and members attending the meeting may question any of them.
- 10.4.8 The MCM shall be chaired by, in descending order, the President, the Vice-President, the Treasurer, or a member elected to do so by those present.
- 10.4.9 A quorum for the MCM shall be the same as for an ordinary meeting of the Management Committee.
- 10.4.10 Should the person who appealed not attend the MCM, the MCM may still deal with the appeal on the material before it, and may impose any discipline it determines upon the complainee.
- 10.4.11 The outcome of the appeal shall be determined by simple majority, and as a relevant authority, the MCM upon hearing an appeal may confirm or vary the decision previously imposed on the complainee.
- 10.4.12 Notice of the outcome shall be sent to the complainee on the next business day following the day on which the MCM was held and notification of the decision placed on the noticeboard as in sub-rule 10.3.6.
- 10.4.13 The decision of the MCM shall take effect immediately it is made, and should it uphold the appeal and/or vary the initial discipline, that shall not be taken at all as an indication of lack of confidence in the relevant authority.
- 10.5 Appeal to a General Meeting - ASGM**
- 10.5.1 Subject to sub-rule 10.5.2, the complainee may appeal against the decision of the MCM provided written notice of that appeal is hand delivered to the Secretary (or the person discharging the Secretary's duties should the Secretary be absent) within seven days of the day the notice referred to in sub-rule 10.4.12 is sent.
- 10.5.2 The complainee may not appeal at all unless by virtue of the decision of the MCM, the discipline imposed involves either removal from office, termination of membership, suspension of membership for a period greater than twelve months.
- 10.5.3 Upon receipt of such an appeal, the Secretary (or the person discharging the Secretary's duties should the Secretary be absent) shall convene a Special General Meeting ("ASGM") which shall hear and determine the appeal. The ASGM shall be attended only by life, honorary life and ordinary members.

- 17.4.2 It shall consist of the Ladies Social Chairlady, plus four other elected female persons, each of whom shall be elected by the female members entitled to vote. If all positions are not filled, the Management Committee shall appoint persons selected from the female membership to fill any vacancy. The Ladies Social Chairlady shall chair meetings of this Committee, and if absent, a member elected by those present at any meeting.
- 17.4.3 A quorum shall be three in the case of all positions of the Committee being filled, and in the event not all places are filled through casual vacancy, resignation or otherwise, not less than half of the number of positions filled.
- 17.4.4 The Committee shall continue to act even if vacancies exist unless their number is below 3.
- 17.4.5 Members on this Committee are to be elected each year.
- 17.5 Meetings of all Sub Committees - Reports**
- 17.5.1 All Sub-Committees shall meet as often as is required for the proper discharge of their functions and at least once a month.
- 17.5.2 (i) The Chairperson of each such meeting shall cause a written report to be produced to the meeting of the Management Committee next occurring after each such meeting.
- (ii) The report shall contain an outline of all matters discussed, and all decisions taken at each such meeting.
- (iii) The report shall be delivered to the Secretary within 48 hours of the said meeting, and the Secretary shall cause a copy of the same to be handed forthwith to the President.
- 17.5.3 At the request of any two members of a Sub-Committee, the Chairperson of that Committee shall forthwith convene a meeting of the Committee and notice, reasonable in the circumstances, shall be given to all members of the Committee.
- 17.5.4 The Chairperson of the specific Sub-Committees may convene a meeting of their Committee whenever they consider it appropriate to do so.
- 18. ELECTION TO MANAGEMENT COMMITTEE AND SPECIFIC SUB COMMITTEES**

Management Committee shall appoint persons selected from the female membership to fill any vacancy. The Ladies Captain shall chair meetings of this Committee, and if absent the Vice-Captain, and if both are absent, a member elected by those present at any meeting.

- 17.2.4 A quorum shall be three in the case of all positions of the Committee being filled, and in the event not all places are filled through casual vacancy, resignation or otherwise, not less than half of the number of positions filled.
- 17.2.5 The Committee shall continue to act even if vacancies exist unless their number is below 3.
- 17.2.6 Other than the Ladies Captain, members on this Committee are to be elected each year.

17.3 Greens

- 17.3.1 There shall be a Greens Committee. This Committee shall, by itself and where necessary, in conjunction with the oversight of Club employed greens staff, have control of all matters relevant to the course and on-course facilities, utilities and services subject to Management Committee decisions and the plan referred to in sub-rule 16.2.4.
- 17.3.2 It shall consist of the Greens Director, plus two other elected persons, each of whom shall be elected by the members entitled to vote. If all positions are not filled, the Management Committee shall appoint persons selected from the membership to fill any vacancy. The Greens Director shall chair meetings of this Committee, and if absent, a member elected by those present at any meeting.
- 17.3.3 A quorum shall be two.
- 17.3.4 The Committee shall continue to act even if vacancies exist unless their number is below 2.
- 17.3.5 Other than the Greens Director, members on this Committee are to be elected each year.

17.4 Ladies Social

- 17.4.1 There shall be a Ladies Social Committee. This Committee shall, by itself and where necessary, in co-operation with Club employed staff, promote, conduct and control all matters relevant to special social activities for female members, and funding for those activities, subject to Management Committee decisions and the plan referred to in sub-rule 16.2.4.

- 10.5.4 The ASGM shall be convened in the same manner as these Rules provide for a Special General Meeting.
- 10.5.5 At the ASGM the relevant authorities at first and second instances, the complainee, the complainant and any of their witnesses shall be given an opportunity to be heard, and members attending the meeting may question either or any of them.
- 10.5.6 The outcome of the appeal shall be determined by simple majority.
- 10.5.7 The ASGM shall be chaired in the same manner as these Rules provide for a Special General Meeting.
- 10.5.8 If the complainee does not make an appearance at the Appeal, and offers no reason, the appeal shall be dismissed and the complainee shall be liable to the cost of calling the ASGM.

If a reason for non-attendance is offered to the Secretary, the meeting may;

- a. Vote to accept the reason and proceed with the appeal.
- b. Vote to accept the reason and postpone the meeting for up to two weeks.
- c. Vote to reject the reason, dismiss the appeal and make the complainee liable for the cost of calling the ASGM.

Should the appeal continue in the complainee's absence, then the complainee's case may only be made by;

- i. The complainee's written statement, provided to the Secretary prior to the commencement of the meeting.
- ii Contribution from the same sources that the complainee used at first appeal.
- iii The reading to the meeting of any relevant minutes from the first appeal.

- 10.5.9 The decision of the ASGM shall take effect immediately it is made, and by that decision the members may impose any discipline upon the complainee, or set aside the decision of the MCM entirely. Should the ASGM in any way vary the decision of the MCM, that shall not be taken at all as an indication of lack of confidence in the MCM or any other relevant authority.

10.6 The Sending of Notices

10.6.1 Wherever in Rule 10, there is a requirement that a notice be "sent", it shall be sent to the person concerned by posting it by pre-paid ordinary post to the address of that person as it is shown in the register of members.

10.7 No legal representation

10.7.1 Whenever a relevant authority is dealing with a matter of discipline, no person shall be represented by another having legal qualifications or experience, but that person and the relevant authority may have such another present to give advice, limited to procedural matters only, and that other may not address the relevant authority or ask any questions.

10.8 Meaning of "material personal interest" in Rule 10

10.8.1 Without limiting the generality of the expression, it includes being a complaine, and complainant, one who is to be a witness, or having such a close association with any of them as would make impartiality not possible.

11 LIMITATIONS CONCERNING LEGAL PROCEEDINGS

11.1 No member may commence any legal proceedings in any Court or like Tribunal:

- (a) until that member has exhausted all avenues of review, remedy or relief as may be available under these Rules; or
- (b) under any circumstances absolutely as a consequence of the implementation or operation or existence of Rule 10 on any basis including a claim that the Rules have not been complied with or that the rules of natural justice have not been complied with.

11.1.2 In any event, should a member institute successful legal proceedings against the Club or any of its officers as a consequence of the implementation of or arising out of the operation or existence of Rule 10, that member may not seek or obtain or enforce any order of any kind which requires the Club and/or its said officers to pay their legal or any other costs or damages and further shall consent to an order of the Court or Tribunal which has dealt with those legal proceedings to pay all the legal or other expenses of or ancillary to those said proceedings, on a solicitor and own client basis, of the Club and/or its said officers.

12. THE PRESS, MEDIA AND MEMBERS

12.1 Unless

- (a) the subject matter relates exclusively to the running of golf competitions or club events, and

17.1.2 Within the confines of the Rules of Golf as per rule 17.1.1. the Mens Match Committee shall have control over and be responsible for all matters pertaining to the conduct of the game of golf including motorised buggies for male members. Other than on matters pertaining to the rules of golf as per rule 17.1.1, the Mens Match Committee shall be governed in its actions by the decisions of the Management Committee and sub-rule 16.2.4.

17.1.3 It shall consist of the Mens Captain, Mens Vice-Captain plus three other elected male persons. The Mens Captain shall be elected by the members entitled to vote and the four others shall be elected by the male members entitled to vote. If all positions are not filled, the Management Committee shall appoint persons selected from the male membership to fill any vacancy. The Mens Captain shall chair meetings of this Committee, and if absent the Vice-Captain, and if both are absent, a member elected by those present at any meeting.

17.1.4 A quorum shall be three in the case of all positions of the Committee being filled, and in the event not all places are filled through casual vacancy, resignation or otherwise, not less than half of the number of positions filled.

17.1.5 The Committee shall continue to act even if vacancies exist unless their number is below 3.

17.1.6 Other than the Mens Captain, members on this Committee are to be elected each year.

17.2. Womens Match

17.2.1 There shall be a Womens Match Committee. This Committee shall constitute the "Committee" referred to in the Rules of Golf as approved by the Royal and Ancient Golf Club of St. Andrews, Scotland and the United States Golf Association concerning all female competitions.

17.2.2 Within the confines of the Rules of Golf as per rule 17.2.1. the Womens Match Committee shall have control over and be responsible for all matters pertaining to the conduct of the game of golf , including motorised buggies for female members. Other than on matters pertaining to the Rules of Golf as per rule 17.2.1, the Womens Match Committee shall be governed in its action by the decisions of the Management Committee and sub-rule 16.2.4.

17.2.3 It shall consist of the Ladies Captain, Ladies Vice-Captain plus three other elected female persons. The Ladies Captain shall be elected by the members entitled to vote and all the four others shall be elected by the female members entitled to vote. If all positions are not filled, the

- 16.6.3 A special meeting shall be called at the request in writing, of the President or of three members of the Management Committee, lodged with the Secretary.
- 16.6.4 The Secretary shall convene all meetings of the Management Committee and shall give each member reasonable notice of the meeting, stating the time, the place and reason for the meeting.
- 16.6.5 Questions arising at any meeting of the Management Committee shall be decided by a majority of votes and, in the case of equality of votes, the question shall be deemed to be decided in the negative.
- 16.6.6 The Chair shall be determined as in sub-rule 15.5.1.
- 16.6.7 The Management Committee shall continue to act even if vacancies exist. However, if its number is below 4 it shall meet for the purpose of filling casual vacancies only.
- 16.6.8 If at any time all positions on the Management Committee are vacant, the Secretary is empowered to and shall convene a Special General Meeting of the Club and that meeting shall elect members to fill all vacant positions. The persons so elected shall retain office only so long as the vacating member they replace would have done.
- 16.6.9 A member of the Management Committee who has a material personal interest in an issue (other than that raised in a vote of no confidence in that member or concerning an appeal under Rule 10 in which the member is either the relevant authority at first instance, the complainant, the complainees or the person who lodged an appeal in which cases the provisions of Rule 10 apply) to be considered at a meeting of the Management Committee;
- (a) must disclose the interest to the meeting, and
- (b) must not be present at or take part in the meeting while the issue is being discussed, debated, considered or voted upon.

17. SPECIFIC SUB-COMMITTEES

17.1 Mens Match

- 17.1.1 There shall be a Mens Match Committee. This Committee shall constitute the "Committee" referred to in the Rules of Golf as approved by the Royal and Ancient Golf Club of St. Andrews, Scotland and the United States Golf Association concerning all male competitions.

- (b) to no extent is, or could be construed as critical of the way in which the Officers of the Club including the Secretary, or the Management Committee, or any Committee or Sub-Committee conducts Club affairs and/or attempts to achieve the objects of the Club, or in which those people and entities use powers,

no member, including members of the Management Committee and a member who is the subject of a period of suspension may, without the endorsement of the Management Committee, communicate directly or indirectly in any way with the media (press, radio, television, electronic etc.) regarding any subject which directly or indirectly concerns the Club and/or those persons or entities, or their activities of any kind.

13. DAMAGE TO CLUB PROPERTY

- 13.1 Any member wilfully or negligently damaging club property shall immediately upon request from the Secretary, pay to the Club an amount assessed by the Management Committee as sufficient to pay for the damage caused.

14. ENTRANCE FEES, MEMBERSHIP AND GREEN FEES

14.1 General

- 14.1.1 All fees relating to membership, competitions and social play shall be set by the Management Committee prior to the AGM .
- 14.1.2 Annual fees shall become due for payment on the 1 July each year.
- 14.1.3 Applicants for membership shall pay adjusted pro rata membership fees calculated by the Secretary.

14.2 Notification of Membership Fees

- 14.2.1 The Secretary shall notify all members in writing of the annual Membership Fees.
- 14.2.2 Notification shall be sent prior to the 1 June in each year.
- 14.2.3 Unless granted under sub-rule 14.4, if Membership Fees are not paid by the 30 June, members privileges shall cease until the fees are paid.
- 14.2.4 Unless the Management Committee determines otherwise, membership shall be immediately cancelled if membership fees are not paid by the last day of July.
- 14.2.5 All members whose membership is suspended or cancelled under sub-rule 14.2.4 shall be notified of this fact in writing.

14.2.6 The Management Committee shall have the power to reinstate cancelled membership.

14.3 Fees Payable on Change of Class of Member.

14.3.1 If the class of membership of a member changes during the course of a calendar year, the member's membership fees may be adjusted up or down.

14.3.2 If further fees are payable by the member, the privileges of the new class shall not apply until the appropriate fees are paid.

14.3.3 Additional entrance fees are payable when:

(a) A former member wishing to rejoin shall pay a further entrance fee equal to the difference between the entrance fee at the time of departure and the entrance fee payable at the time of rejoining.

(b) A Social member who has previously transferred from Ordinary member to Social member and who is transferring back to Ordinary member shall pay an additional entrance fee not less than 50% of the entrance fee then current for Ordinary membership.

14.3.4 Should a Social member wish to change class of membership, upon application to do so, the Social membership shall cease, and the application shall be dealt with as though it was a new membership application, and shall be accompanied by the applicable fee.

14.4 No Relief From Fees.

14.4.1 Except as has already been provided, no member shall get relief or postponement from any payment of fees except as follows.

14.4.2 A person who as at 1 January each year is 70 years of age or more and has been a member of the Club for at least 20 consecutive years shall be entitled to a 50% rebate on ordinary membership fees only. Members wishing to take advantage of this 50% rebate will not be eligible to pay their fees semi-annually.

14.4.3 Unless the Management Committee in its sole discretion determines otherwise, if relief is granted but the member fails to pay the applicable membership fees by the appropriate dates, the membership shall be immediately cancelled.

16.4 Restriction on Borrowing

16.4.1 (a) Unless the members by special resolution at a general meeting have directed the Management Committee to do so, the Management Committee shall not enter into any financial contracts (whether in writing or not) for the acquisition or obtaining of any real property, chattels or the encumbrance of any existing assets if the value so acquired or obtained in any one financial year exceeds "the amount" for each ordinary member of the Club.

(b) "The amount" referred to in sub-rule 16.4.1(a) shall be 40% of the annual membership fees payable in the relevant year by an ordinary member.

16.4.2 (a) If the Management Committee contravene sub-rule 16.4.1, the members of the Management Committee who voted in support of the decision causing the contravention shall be personally and jointly and severally liable for the relevant amount beyond the amount set out in sub-rule 16.4.1 and they shall not have recourse to Club property nor the indemnification or the relief from personal liability as is normally provided by the Rules.

(b) Unless a member of the Management Committee was absent from, or sought to have their vote against that decision recorded in the minutes of the meeting at which the decision was made, the member shall be taken to have voted in favour of the decision.

16.5 Sub-Committees

16.5.1 The Management Committee shall have the power to appoint sub-committees comprising members of the Club for such purposes as it thinks fit, and may delegate powers to such sub-committees but no decision of any such sub-committee shall have any effect or be given effect to until the same shall have been ratified by the Management Committee.

16.6 Management Committee Meetings

16.6.1 The Management Committee shall have an ordinary meeting at least once every month.

16.6.2 A quorum for all meetings shall be four in the case of all positions of the Management Committee being filled, and in the event not all places are filled through casual vacancy, resignation or otherwise, not less than half of the number of positions filled.

16.1.2 The Secretary shall be present at Management Committee meetings for the purpose of discharging duties but shall not be counted to make up a quorum, and shall not be entitled to vote.

16.2 Function of the Management Committee

16.2.1 Subject to the Rules, the Management Committee shall exercise the powers of the Club and shall be responsible for the management and business of the Club and the attainment of the Club's objects.

16.2.2 Subject to the Rules, the Management Committee shall carry out the functions expressed by the Rules and shall do all things required as directed by members at general meeting.

16.2.3 The Management Committee is required to act to further the objects of the Club. The Management Committee must act within plans designed to enhance the present and future levels of achievement of those objects.

16.2.4 Plan

(a) In the year following the adoption of these Rules, and annually thereafter, prior to the end of the month of August, the Management Committee shall present for member consideration a plan concerning the maintenance, improvement and acquisition of and dealings with all Club facilities and amenities for a period of five years and as to the proposed specific financing thereof, broken into twelve month periods or stages of proposed development.

(b) The Management Committee must, subject to unforeseen financial or other extraordinary contingencies, endeavour to implement any such plan. Should such contingencies occur, members must be advised of the changes to the plan through the noticeboard or the monthly newsletter.

16.3 Duration of Office within Management Committee

16.3.1 At the first election following the adoption of these Rules, the election of President, Vice-President and Treasurer shall be for a term of two years, and the election of Mens Captain, Ladies Captain, Greens Director and Promotions and Social Director shall be for one year only.

16.3.2 At the second election following the adoption of these Rules, the election of Mens Captain, Ladies Captain, Greens Director and Promotions and Social Director shall be for a term of two years.

16.3.3 In the years thereafter, terms of office shall be two years and at every AGM, each member of the Management Committee who has been elected for a term of two years shall retire but shall be eligible for re-election, but after six consecutive years shall retire and shall not be eligible for election for two years.

14.5 Levies

14.5.1 The Club may at a general meeting determine to raise a levy on members.

14.5.2 Levies shall not be payable by Life, Cadet, Junior, Intermediate or Social members.

15. GENERAL MEETINGS

15.1 Annual General Meeting

15.1.1 An Annual General Meeting ("AGM") shall be held each October.

15.1.2 The business transacted at the AGM shall be:

- (a) receiving the Management Committee's report;
- (b) presentation of financial reports, asset and liability statement to the end of the financial year;
- (c) declaration of ballot for the Committees;
- (d) if necessary, election of office bearers for vacancies in any of the Committees;
- (e) receiving the auditor's report;
- (f) announcement of auditor for the coming year;
- (g) election of Patron or Patrons to hold the position until the next AGM;
- (h) Present the plan as required by Rules 16.2.4.(a).
- (i) any other general business determined by sub-rule 15.3.3.

15.2 Special General Meetings

15.2.1 The Secretary shall call a Special General Meeting ("SGM") when:

- (a) directed by the Management Committee;
- (b) the Secretary receives a written requisition of not less than three members of the Management Committee, or
- (c) the Secretary receives a written request signed by not less than 50 Ordinary, Life and/or Honorary Life Members of the Club. This request shall not contain more than one reason for requiring the meeting.

15.2.2 Every requisition for an SGM shall clearly state the reason for the calling of that SGM.

15.3 Notices of General Meetings

15.3.1 The Secretary shall give at least 14 clear days notice in writing to all members of any General Meeting. The notice shall clearly state all business to be considered.

- 15.3.2 All eligible financial members shall be entitled to attend and vote at a General Meeting.
- 15.3.3 Members wishing to raise items of business, including matters to be dealt with by special resolution at the Annual General Meeting shall give at least 21 clear days notice in writing to the Secretary.
- 15.3.4 The failure of a member to receive notice of a meeting shall not invalidate that meeting or any business transacted at that meeting.

15.4 Quorum

- 15.4.1 Except as is provided by sub-rule 15.4.4, a quorum shall be fifty (50) members personally present at the beginning of the general meeting.
- 15.4.2 No business shall be undertaken without a quorum.
- 15.4.3 In the cases of an SGM called by virtue of sub-rules 15.2.1(b) and 15.2.1(c) if a quorum is not present within one half hour of the appointed time of the meeting, the meeting shall be dissolved.
- 15.4.4 For all other general meetings, if a quorum is not present within one half hour of the appointed time of the meeting, the meeting shall be adjourned to the same time the following week. If at the adjourned meeting a quorum is not present, those present shall constitute a quorum.

15.5 Chair

- 15.5.1 The Chair at general meetings, if present (and in the case of an SGM, without a material personal interest in the subject of the meeting) shall, in descending alternative order, be:
 - (a) the President; or
 - (b) the Vice-President; or
 - (c) a member elected by those present.
- 15.5.2 The Chair shall have a deliberate vote, and where necessary, a casting vote.

15.6 Adjournment

- 15.6 With the consent of the meeting, the Chair shall have the right to adjourn the meeting to a time and place to be set, but the only business to be undertaken at the adjourned meeting will be the matters on the agenda but not dealt with at the meeting.

15.7 Voting

- 15.7.1 Voting shall be by show of hands unless the meeting determines voting should be by poll.
- 15.7.2 For a poll to be taken, it must be required by not less than one third of the members present and entitled to vote.

- 15.7.3 If immediately following a count of votes by show of hands a member objects to or disputes the count, the Chair shall immediately call for a recount or poll to determine the motion.
- 15.7.4 If a poll is to occur, it shall be conducted as the Chair directs.
- 15.7.5 The Chair's declaration that a motion is then carried or not shall be final and binding.
- 15.7.6 The result of the poll shall be binding.

15.8 Voting Rights

- 15.8.1 Only eligible financial members may vote.
- 15.8.2 Eligible financial members shall have one vote only.
- 15.8.3 A member may not vote by proxy.

15.9 Special Resolutions.

- 15.9.1 The following matters shall require the special resolution of a three-fourths majority of members present at general meetings:
 - (a) alteration of these Rules;
 - (b) disposal of or encumbering any real property;
 - (c) entering into a contract referred to in Rule 16.4 if the value referred to in that Rule exceeds the amount referred to in that Rule.

15.9.2 If a special resolution is proposed for an AGM or SGM the following shall apply -

- (a) be in writing**
- (b) include the time and place of the meeting**
- (c) include the terms of the proposed resolution,**
- (d) be given by post, no less than 14 days prior to the date of the meeting to each member entitled to vote on the resolution.**

16. MANAGEMENT COMMITTEE

16.1 General

- 16.1.1 The Management Committee of the Club shall consist of:
 1. President
 2. Vice-President
 3. Treasurer
 4. The Mens Captain
 5. The Ladies Captain
 6. The Greens Director
 7. Director of Golf